



AUSTRALIAN & NEW ZEALAND SOCIETY OF CRANIOMAXILLOFACIAL SURGEONS

GUIDELINES FOR LOGBOOKS FOR CMF PFET TRAINEES

Logbook data should be submitted for each six-month period to the local program supervisor and training coordinator

The logbook should record operative procedures and should also include any other activity undertaken as part of Craniomaxillofacial education.

This includes:

- Tutorials attended
- Presentations given
- MDT clinics attended
- Orthognathic planning sessions
- Conferences

These headings can each be recorded on a separate page.

Details recorded should include date and place of activity, topic of tutorial, type of clinic etc.

The Royal Australian College of Surgeons Operative Logbook for Trainees does not contain enough detail for Craniomaxillofacial procedures and a separate operation log should be kept for CMF procedures.

Record level of involvement as per RACS guidelines eg surgeon with mentor scrubbed etc.

Record general category such as:

- Orthognathic
- Dentoalveolar
- Maxillofacial other
- Craniofacial
- Cleft
- Head & Neck
- Etc

Give sufficient operative details such as type of osteotomy

A composite logbook for the entire 24-month period (minimum 18 months as a fellow and minimum 6 months as a consultant) is required for perusal by the examiners at the time of the exit interview and is also used by the ANZSCMS to evaluate the quality of CMF PFET Training at each centre.